

**Canaan School Board  
Meeting Minutes  
Monday, September 14, 2020**

**4:30 PM – Meeting held remotely with public able to call into meeting ID #802 266 8910**

Members Present: Katie Sawicki, Dan Wade, Krista Rodrigue, Dan Lepine, Linda Harris  
Administration/Public Present: Karen Conroy, Debbie Lynch, Bridget Cross, Todd Nichols,  
Eugene Reid, Phil Shaw, Frank Sawicki

**I.** The meeting was called to order at 4:31 PM.

**II. General Public Comments**

1. Introduction of new staff: Millicent Philbrook – Para-professional, Sierra Saari – Math Teacher/Interventionist and Irene Simons – SEL Counselor
2. Frank Sawicki attended the meeting as a Select Board Member to invite a CSD member to attend their select board meetings once a month and to see if the school district would be interested in composting for the town at the Community Forest. The board suggested having that discussion with the Community Forest Committee.

**III.** On a motion made by, Linda Harris seconded by Krista Rodrigue, the Board approved the meeting minutes of August 31, 2020; vote 5-0.

**IV. Report of the Superintendent**

1. Discussed the Report of the Superintendent dated September 14, 2020 with an updated on the Canaan Virtual Academy, HVAC plans, the Sale of the Carr Property, COVID custodial staff working full-time and the proposed models of the Interstate School District Planning Committee. The board was clear that they are not interested in the model that only houses students in grades PreK through grade 5 at Canaan Schools. Katie Sawicki, as a board member of the Interstate Committee, will prepare a statement for their next Interstate meeting.
2. On a motion made by, Dan Wade seconded by Linda Harris, the Board tabled the Approval to Accept HVAC Study and/or Action Moving Forward until the October 5<sup>th</sup> meeting; vote 5-0.
3. Presented the Fund Balance Sheet dated June 30, 2020 with available carry-over funds.
4. Reviewed the Director of Student Services Report dated September 9, 2020.

**V. Report of the Principal**

1. Reviewed the Principal's Memo September 9, 2020.
2. On a motion made by, Dan Wade seconded by Dan Lepine, the Board approved the North Country Athletic Director & Coaches Handbook with said changes; vote 5-0.
  - i. On page 2, first paragraph references “related to facilities, budgets and/or transportation will be coordinated with the SAU #7 Business

Administrator.” This should also include the ENSU Business Administrator for the cooperative team.

- ii. Page 2, Under the Fiscal and Facility Management Sub Heading, include (Facilitate professional facilities with maintenance/BA (fields, gymnasium, locker rooms & storage areas including mowing, lining, cleaning, repairs and construction.)
- iii. On page 8, for high school student-athletics “Pittsburg/Canaan” should also be set to 9:00PM for the practice schedule the same as Colebrook.
- iv. On page 9, we believe this maybe a typo, “Practices are permitted after 12:00 pm” for Christmas Eve and New Year’s Eve, should be “before” 12:00pm.

**VI. Appointments and/or Resignations**

**VII. Other Business**

1. On a motion made by, Dan Wade seconded by Katie Sawicki, the Board tabled the Discussion/Action to Set Dates to Resume Negotiations (Working Sessions & Meeting Dates) until the October 5<sup>th</sup> meeting; vote 5-0.
2. Next meeting is scheduled for October 5, 2020 at 4:30 PM location TBD.

**VIII.** The meeting was adjourned at 5:58 PM.

Respectfully submitted,

Rena Call