## RESIGNATIONS

## **Policy**

It is the policy of the Canaan School District to consider employee resignations in a manner that is timely and fair to both the employee and the School District.

## Implementation

A resignation by a licensed employee who is under contract to the school should be submitted to the Superintendent. The resignation of a licensed employee will take effect on a date approved by the School Board after receiving the recommendation of the Superintendent.

A resignation by an unlicensed employee shall be submitted to the Superintendent and shall be effective upon acceptance by the Superintendent.

A resignation by a licensed or unlicensed employee may not be withdrawn unilaterally by the employee once it has been submitted to the Superintendent.

Date Warned:

12 August 2002

Date Adopted:

26 August 2002

Legal Reference(s): Cross Reference: