

STAFFING AND JOB DESCRIPTIONS

Policy

It is the policy of the Canaan School District to provide the level of staffing needed to accomplish the school system's goals and objectives. All staff positions will be created by the Board and only the Board may abolish a position. Positions may remain unfilled.

Implementation

Each time a new position is established by the Board, the administration will present for approval a job description for the position that specifies the qualifications required for the position, performance responsibilities, evaluation criteria, terms of employment, and supervisor. Employee evaluation will be based substantially on criteria stated in approved job descriptions.

Date Warned: 12 August 2002
Date Adopted: 26 August 2002
Legal Reference(s): 16 V.S.A. §563(12) (Powers of school boards)
Cross Reference: Personnel Recruitment, Selection, Appointment and Criminal Records Checks (D1)
Evaluation and Supervision of Staff (D4)