

19020004 DUCRET'S SPORTING GOODS 07/16/18 44 500.00 Custodian None Purchase Order

Item #	Account Number	Qty	Description	Amount	Amount Paid	Encumbrance
1011	119.1059.50.5.000.000.2620.610.0000	1	open purchase order	500.00		
1011	119.1059.50.5.000.000.2620.610.0000	1	Invoice: 372951,372997,37 3340			213.09
				PO Totals:	\$500.00	\$213.09

This PO has some invoices paid. The encumbrance is balance left

\$286.91 *Balance*

Printed: 09/07/2018 4:32:24 PM Report: rptAPPOPayHistory 2018.2.14 Page: 1

19010002 Society for Human Resource Management 07/18/18 6 209.00 Supervisory Union None Purchase Order

Item #	Account Number	Qty	Description	Amount	Amount Paid	Encumbrance
23	116.0000.00.5.800.800.2320.810.0000	1	Membership	209.00		
23	116.0000.00.5.800.800.2320.810.0000	1	Invoice: FY19mbrshp			209.00
				PO Totals:	\$209.00	\$209.00

This PO has been paid and closed. Encumbrance Balance

\$0.00 *closed*

19010003 SETON 07/18/18 7 55.45 Business Administrator None Purchase Order

Item #	Account Number	Qty	Description	Amount	Amount Paid	Encumbrance
24	100.4019.00.5.000.000.2321.610.0000	1	DuraGuard Stock Asset Tags (Bright Red) Number Sequence: 001-100	55.45		

Printed: 09/07/2018 3:47:35 PM Report: rptAPPOPayHistory 2018.2.14 Page: 2

19010007 AMAZON.COM LLC 08/21/18 18 70.44 Admin Asst-Spec Ed Special Ed Purchase Order

Item #	Account Number	Qty	Description	Amount	Amount Paid	Encumbrance
150	114.4019.50.5.210.019.1202.730.0000	0.8	Akro Mills 1012424 Drawer Plastic Parts Storage Hardware and craft cabinet 20x16x6.5 - black	28.17		
151	114.4019.50.5.210.019.1202.730.0000	0.8	Akro Mills 1012424 Drawer Plastic Parts Storage Hardware nd Craft Cabinet 20x16x6.5 - black	28.18		
152	114.4019.11.5.240.017.1100.733.0000	0.4	Akro Mills 1012424 Drawer Plastic Parts Storage Hardware nd Craft Cabinet 20x16x6.5 - black	14.09		

This PO remains open & unpaid.

\$70.44 **\$0.00** **\$70.44** *Open - Unpaid*

To check status of Open PO do the following. Purchasing & Payables, Reports, Vendors/Purchase Orders, PO Status (choose Open in the dropdown), Check off the box for PO Pay History and Encumbrance, Click OK