



Superintendent Screening Committee Meeting

June 15, 2022

6:30pm – 8:30pm

Online

1. Call to Order
2. Visitors
3. Welcome and Introductions
4. Meeting Protocols
 - Elect committee chair and secretary
 - Executive session discussions/Confidentiality
5. Roles
 - Role of screening committee
 - Role of school board
 - Role of facilitator/consultant
 - Staff and community input
6. SchoolSpring
 - Review job description and posting
 - Training
 - Next meeting process
7. Begin discussion of questions to ask the candidates
8. **Please Bring Your Calendar!**
 - Search Committee Timeline. Establish future dates
 - Meeting 2: Evaluate and screen applications, interview schedule and arrangements (site, time, etc.), create questions
 - Meeting 3: Interviews: **Plan on a long meeting, depending on the number of candidates.**
 - Meeting 4: Determination of finalist candidate(s) status
9. Questions
10. Adjournment